**![j0308629[1]]()Van Buren County SAFE Coalition**

**August Meeting Minutes**

**Location: Roberts Memorial Center**

**Tuesday, August 11th, 2009**

**2:00-3:00 pm**

Meeting called to order by President Melissa Daugherty at 2:03pm

**Members Present:** Heidi Bainbridge, Mindy Smith, Melissa Daugherty, Laurie Dorothy, Tonja Jirak, Don Pool, Sara Sprouse, Randy Besick

**Sectors Represented:** Education, Health care, Law enforcement, Business Owner, Parent, Senior

**Minutes Approved by:** Mindy Smith **Second:** Karen Stinson

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| --- | --- | --- | --- | --- |
| **Topic** | **Discussion** | **Action Step** | **By Whom**  | **By When** |
| **Iowa Youth Survey** | * Heidi spoke about the youth survey that the data has been distributed and the evaluation committee is working to put the information into a trend document that shows the change from 2002, to 2005 to 2008.
* This information should be ready by the September meeting.
 | * Evaluation Committee to complete review.
 | * Evaluation Committee
 | * September Meeting
 |
| **Kids Fair/Youth Activities** | * Melissa spoke about the kids Fair. 6 youth members attended the far to assist with the JEL/SAFE booth.
* A kick off event for the school year was held with 8 youth in attendance.
* The success of the kids fair was discussed and how that could be duplicated with other efforts. The suggestion was it was the free school supplies that make the event successful.
* Other youth activities will be announced after the start of the year.
 | * None at this time.
 |  |  |
| **Coalition Academy Week 3** | * Heidi discussed week 3 of the coalition academy. She explained that they did some final work on the strategic and action plan and then learned about evaluation and sustainability plans.
* All 5 products will be due in a first draft format in September then final drafts due in November.
* Graduation from the academy is in February of 2010.
 | * Heidi will send out drafts of the Evaluation Plan and Sustainability Plan.
 | * Heidi
 | * September Meeting
 |
| **Working Session- Community Assessment Review.** | * There was discussion on the community assessment.
* Randy felt that we needed to add additional information under III. Community Resources 4. Consequences. Heidi took note of these and will amend the assessment to reflect.
* A revised assessment will be attached to the minutes
 | * Heidi update with suggestions
 | * Heidi
 | * **End of Aug.**
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| **Working Session- Review of Logic Model** | * The logic model was reviewed and decided to remove acceptability- follow through in the court system.
* This was decided after discussions with the county attorney, probation officer, and magistrate judge in regard to how underage drinking arrests are handled.
* Heidi will update the logic model and distribute.
 | * Heidi update logic model
 | * Heidi
 | * End of Aug.
 |
| **Working Session- Work on Strategic and Action Plan** | * Much discussion was had around the strategic and action plan and the local condition “near peers and siblings purchase alcohol and provide it for minors in their home” and “near peers and siblings purchase alcohol and provide to them for parties”
* All suggestions have been added to the strategic and action plan and an updated version is attached.
* At the next working session the group will discuss the local condition “School staff turn a blind eye when they hear about parties and alcohol use”
 | * Heidi update the strategic and action plan with given suggestions.
* Begin thinking of strategies that can be implemented with the school districts to make a change to the local condition.
 | * Heidi
* Coalition Members
 | * End of Aug.
* October Working Session.
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| **Other Business** | * Tonja held a merchant training in July with 8 employees and 3 businesses.
* She stated that all businesses have been trained in the merchant program at one time or another. Many are expired and many have employees working who have never been trained.
 | * Tonja continues to work with businesses to ensure all of their employees are trained.
 | * Tonja
 | * Ongoing
 |

**Next Meeting:** September 8th at the Roberts Memorial Center, 2:00pm

**Meeting Adjourned:**  at 3:00pm by Laurie Dorothy, Sara Sprouse second.